

Sample form, not for offline completion.

Visit <https://cewilcanada.grantplatform.com> to apply.



## iHUB General Project Stream

### CEWIL Canada iHUB Funding

CEWIL Canada is pleased to announce calls for project proposals as part of its Innovation Hub (iHub), funded in part by the Government of Canada's Innovative Work-Integrated Learning Initiative (I-WIL).

The CEWIL Canada iHub operate as a centre of expertise that provides grant-based funding to enable and promote **curricular** work-integrated learning (WIL) focusing primarily on **unpaid** types of WIL.

The iHub supports the advancement of, and innovation in, these forms of WIL, extends access to WIL, and ensures WIL projects are delivered with appropriate quality and learning standards for students.

### Applications are due by 11:59 PM ET on March 18, 2026.

- [Application Guide](#)
- [iHUB Bursary Program Budget Template](#)
- [General iHUB Project Budget Template](#)

\*All funding is contingent upon CEWIL Canada receiving the necessary funding from the Government of Canada.

*The opinions and interpretations in this publication are those of CEWIL Canada and do not necessarily reflect those of the Government of Canada.*

### Support

If you have any questions about the application process, please contact the organizers by email at [ihub@cewilcanada.ca](mailto:ihub@cewilcanada.ca).

- You may edit your application before submitting, until the deadline date.
- Please note the application deadline, this date is final and there will be no extensions provided. The system will automatically prevent application submission after the deadline.
- Please make sure all your personal details are entered accurately, including contact details, so that we may contact you if your application is successful.

- You are eligible to submit more than one application, as long as the work submitted meets the criteria. You can use the 'copy' feature to create a copy of your application and change the information as required.
- Ensure your Good Grants account is set to agree to receive notifications so that you are notified of project decisions after adjudication.

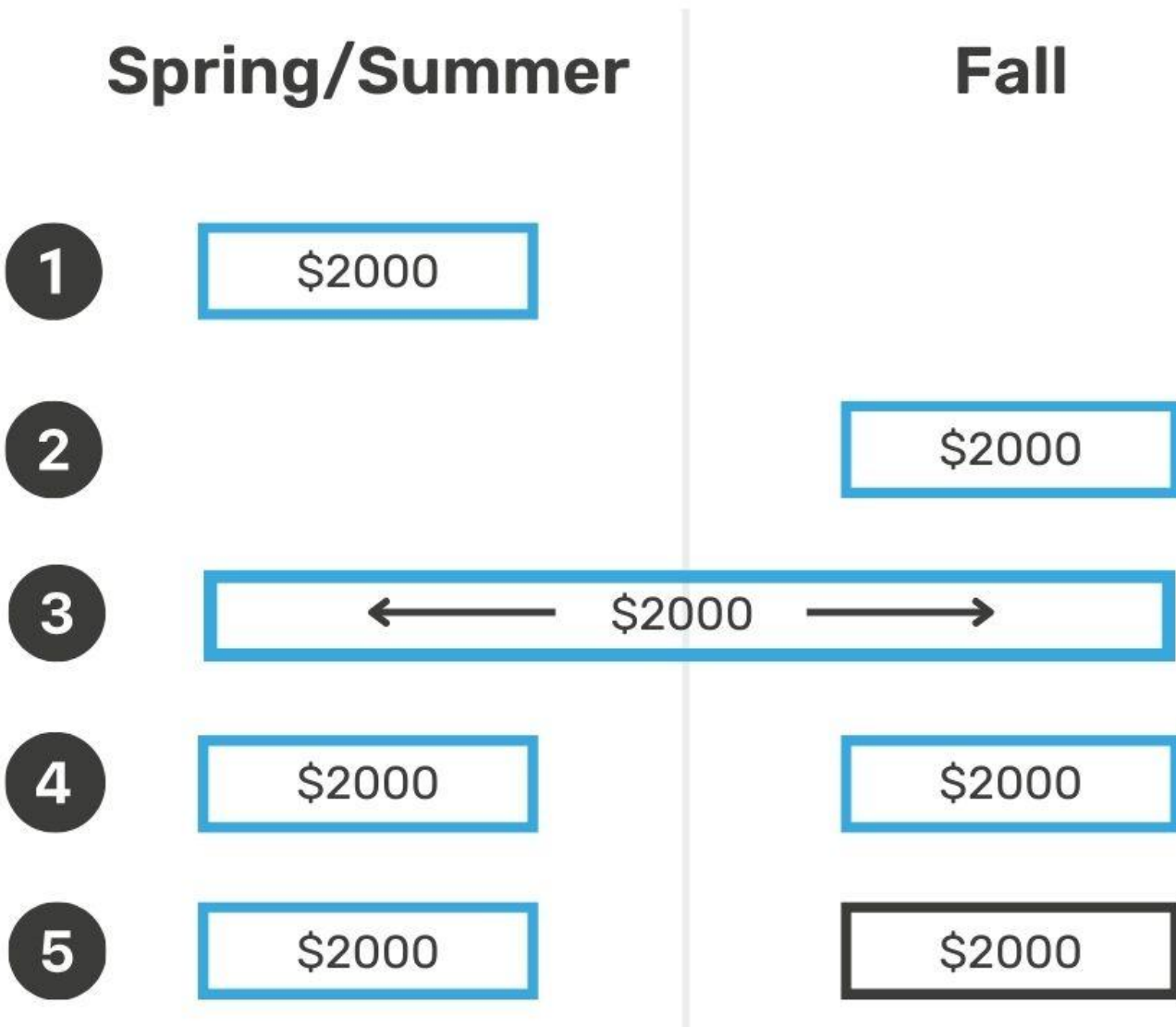
You will receive an acknowledgement of receipt of your application to the email address you used to submit your application via the software. **If you do not receive an email within an hour of submission, contact [ihub@cewilcanada.ca](mailto:ihub@cewilcanada.ca).**

Project Title

## Project details

### Project Length Details

This call for proposal is for projects between **May 1, 2026 and December 31, 2026**. Applications may be submitted for projects that take place over an 8-month period in one of the following formats:



In every scenario, students must receive a minimum direct benefit of \$200. The per student cost cannot exceed \$2,000 after adding all student, project, and administrative costs together. Students can only participate in a project once (i.e., receive a maximum benefit of \$2,000 for the duration of the project).

1. The project begins and ends between May and August 2026. 75% of funds will be issued upfront and the remaining 25% will be issued upon the successful completion and approval of all final reporting documents.
2. The project begins and ends between September and December 2026. 75% of funds will be issued upfront and the remaining 25% will be issued upon the successful completion and approval of all final reporting documents.
3. The project has the **same students** in the **same course / program from beginning to end**. The project begins and ends between May and December 2026. The cost per student cannot exceed \$2,000 for the entire duration of the project after adding all student, project, and administrative costs together. 50% of funding will be issued up front, 25% after an interim report is submitted, and the remaining 25% will be issued upon the successful completion and approval of all final reporting documents. Student data will be collected at the interim report and updated for the final report.
4. The project has **different students** in the **same course / program over two periods** (i.e., the same course / program twice). The project begins and ends between May and December 2026. 50% of funding will be issued up front, 25% after an interim report is submitted, and the remaining 25% will be issued upon the successful completion and approval of all final reporting documents. Student data will be collected at the interim report for the first course / program and student data will be collected at the final report for the second course / program.
5. If the project is a **different course / program over two periods**, you must submit **two separate applications** to be considered (i.e., see option #1 and #2 above).

**Although a student's WIL experience may extend beyond the project period, all the components of a quality curricular WIL experience must take place within the project period.**

**Project Start Date**

**Project End Date:** (must end by December 31, 2026)

**Elevator Pitch**

Should your application be successful, this brief summary will be shared publicly.

**Example to create an Elevator Pitch:**

(Insert academic discipline(s) or department) **students will participate in** (insert WIL type) **alongside** (insert industry / community partner) **to learn** (insert learning outcome).

**Elevator Pitch:** In 50 words or less, briefly describe your project.

50 words

**Academic discipline(s) involved in project:**

Confirm that the WIL experience takes place in Canada

## Previous Project Funding

Has this project received iHub funding in the past?

Yes

No

If yes, what is the previously funded iHUB project number? (ex. 202#-R#-X####) (optional)

If this project was previously funded, how have you used student and / or partner feedback or lessons learned from the previously funded project to expand on or evolve the proposed project? (optional) 250 words  
(ex. expansion of discipline or cohort, altered selection process, enhanced program development, revised program, added focus group, added mentorship, innovative ideas, skill development, learning design, improved reflection, different partners, added train the trainer, etc...)

Does this project have a significant Indigenous focus? (Select one or more options)

This question helps CEWIL Canada better understand and appropriately support Indigenous-focused projects on the iHub. Projects that include Indigenous students or Indigenous partners as part of a broader, non-specific group should select "Not applicable" unless the Indigenous focus is central to the project.

Not applicable

The project largely involves an Indigenous community, Nation, or organization as a partner

The project is designed specifically for Indigenous student participants

The project is part of an Indigenous Studies or Indigenous-focused course or program

The project is an Indigenous land-based learning initiative, grounded in Indigenous relationships to land, place, and knowledge systems and developed in partnership with or guided by an Indigenous community, Nation, or organization

Other Indigenous focus (please describe)

If "Other Indigenous focus" was selected above, please explain: (optional)

## Project Budget & Student Numbers

### Student Eligibility

For the purposes of iHub funding, students are considered eligible when they meet ALL of the following criteria:\*\*

- Registered in PSE institutions, with no age limit;
- Enrolled and has started in their academic program before commencing a work-integrated learning experience;
- Canadian citizens, permanent residents, or persons to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and,
- Are legally entitled to work in Canada in accordance with the relevant provincial or territorial legislation and regulations.

**Please note:** International students with student visas or work visas are not eligible t

## Budget Form and Submission

Please complete your project budget using the Excel template provided at the link below. Use of previous budget templates will not be accepted.

Only complete the sections in yellow. Any changes outside of these designated yellow cells will not be accepted and will require that you resubmit your budget.

The budget must be submitted in Excel format using the Excel template below.

[2026-R1 General iHUB Project Budget Template](#)

Upload file



## Project Metrics

Please enter the following numbers.

**PLEASE NOTE:** the amounts listed here must match the budget you submit.

**Total amount of funding requested:**

## Number of Students

Funding is allocated on a per-student basis and is tied to each student who receives direct compensation and completes all required student data. It is the responsibility of the post-secondary institution to ensure that all reporting requirements are fulfilled in order to receive full project funding. **Funds can only be issued for students with complete and submitted documentation.** Please refer to the Reporting Requirements section for additional details.

Once your project starts, if your project has more or less students than originally expected, please review our [Contract Flexibility & Amendment Policy](#) as early as possible to discuss options.

**Total estimated number of eligible students who will participate in this project:**

**Cost per eligible student:**

**One of the core goals of the program is to expand access to WIL to under-represented and under-resourced populations.**

For the purpose of this funding, under-represented and under-resourced populations are defined as:

- Indigenous students,
- Racialized Canadians,
- Persons living with a disability,
- Female-identifying or non-binary persons studying STEM,
- Newcomers to Canada (within 5 years),
- Official language minorities,
- LGBTQ2S+ students,
- Students living in remote or rural locations,
- Students with low socioeconomic status,

- Mature students, and
- Students from refugee pathways.

**Estimated number of students from under-represented and under-resourced groups who could / will likely participate in this experience:**

**Provide an estimated length (e.g., number of hours) of the WIL experience**

# Quality

## Project Structure and Goals

**Describe the project's structure and goals:**

250 words

## Quality Curricular WIL

***Curricular WIL* refers to experiences counting for academic credit or towards degree, diploma, academic certificate, or profession designation requirements.**

### WIL Experience Type

iHUB focuses primarily on **unpaid** forms of WIL. **Definition of the different types of curricular WIL**

Other forms of WIL that highlight the key goals of the iHUB grant may qualify.

**Please identify the curricular WIL type supported by your proposal. Select all that apply:**

- Community and industry research & projects (formerly applied research projects)
- Entrepreneurial WIL
- Field Placements
- Community Service Learning
- Mandatory Professional Practicum / Clinical Placement
- Other: please specify

*If other, please specify (optional)*

**Please describe how this experience meets *curricular WIL* requirements (i.e. is it a credit course, a program requirement, or other type of curricular WIL?)**

250 words

**Please provide the course code(s) associated with this WIL experience. If there are many course codes, please provide a sample.**

200 words

**Briefly describe the WIL experience and how it is meaningful for the student.**

250 words

**Briefly describe how students will be assessed in their WIL experience.**

250 words

**How is student reflection integrated into the WIL experience?**

250 words

## Partnerships

### Partner Eligibility

All project proposals require a **Canadian** community or industry partner providing a 20% in-kind or cash contribution. If the industry / community partner is an international organization, the partner **must** have a Canadian office to be eligible. **The WIL experiences must take place in Canada.**

**Eligible** Host / Industry / Community partners are:

- **Private organizations** include: businesses, bodies incorporate or unincorporated, for-profit band councils.
- **Not-for-profit organizations** include: local community, charitable, voluntary organizations, unions, not-for-profit band councils, Provincial or Territorial Non-governmental organizations.
- If the organization has a charitable number, even if it is mostly funded by the government, the organization is eligible as a host / industry / community partner. To confirm that the organization has a charitable number, please verify on the [Canada Revenue Agency charitable listing website](#). Having a charitable number confirms eligibility; however, not having one does not automatically make a partner ineligible.
- **Please note:** In some cases, the host / industry / community partner may be managed by a larger organization (ex. Schools and hospitals). In these cases, you will need to search for the school board / division name or health authority name in the [CRA Charitable listing website](#).
- A school foundation or hospital foundation is not the same as the school or hospital. Do not use the foundation in place of the school or hospital.

**Ineligible** Host / Industry / Community partners:

- Post-secondary institutions are not eligible with the exception of entrepreneurial WIL only.
- Federal, Provincial, Territorial and Municipal Government
- Members of the House of Commons and the Senate;
- Organizations that engage in partisan political activities;
- Finance and Insurance sector employers with 500 or more employees (includes all branches); and
- Organizations for which you are paying for a service (i.e., software or training) are typically not considered as eligible partners in a WIL experience.

**CEWIL Canada will not fund any student experiences with ineligible host / industry / community partners. It is the applicant's responsibility to ensure the host / industry / community partner is eligible.**

### Partnership Details

**Please indicate the partner(s) sector and / or industry. If you know the names of the partners, include those as well.**

250 words

**How do you establish relationships with industry / community partners and match them with students?**

250 words

**In this project, how do industry / community partners:**

- assess students (mentorship, supervision)
- support students (evaluating students' contributions)
- provide course / program feedback (quality assurance, continuous improvement)

250 words

**Briefly describe the tangible ways in which students will engage with community / industry partners in the WIL experience.**

250 words

**Briefly describe the deliverable(s) the partner(s) will receive by participating in the WIL experience:**

250 words

- Confirm that partners are contributing **at least 20%** of your overall project cost (in kind or cash contributions)
- Confirm that partners are willing to complete the community / industry experience and outcomes survey that CEWIL Canada iHub will require at the end of the project.
- Confirm that partners are Canadian community or industry partners, or, if the partners are international community or industry partner, the partner has a Canadian office.

## Innovation

**Innovation may occur at different stages. Some proposals may include new, expanded, refined, formalized, or scaled curricular WIL opportunities. It is not required that a curricular WIL project is new to your institution to qualify.**

**Please identify how the iHUB Grant funds will help evolve and / or expand curricular work - integrated learning [select all that apply]:**

- Increase access for students, particularly under-represented students.
- Leverage technology to enhance access, delivery, quality or outcomes of curricular WIL.
- Advance experience through new or strengthened partnerships and / or models for curricular WIL.
- Implement enhanced or formalized processes for delivering curricular WIL at your institution.
- Develop distinctive or unique curricular WIL experiences that lead to novel learning approaches or meaningful outcomes for the partner.

**Please elaborate on your selections above:**

250 words

# Access

**Please explain and provide details about how students are selected for this WIL experience** (ex. Class, Program /curriculum requirement, Students apply individually / self-identify, Institution / departments identify students, Is there a rubric? How will the project be promoted to students?) 250 words

**This project incorporates culturally safe practices, including relevant institutional and / or program policies, training, supports, or protocols, to ensure respectful and inclusive engagement with students and community and industry partners.**

**Briefly describe how iHUB funding will increase access and / or remove barriers for students to participate in the WIL experience:** 250 words

# Impact

**What criteria will you use to determine the WIL experience was successful? Include the metrics and data / indicators used to evaluate the project (e.g., evaluation rubric).** 250 words

**Please also describe how you will monitor student participation and verify that students have successfully completed their WIL experience (e.g., academic credit awarded, supervisor evaluation, faculty assessment, required deliverables, hours completed, or other formal confirmation).**

**List the main skills students are expected to develop by participating in the WIL experience.** 250 words

**How does the project support students' development of skills that align with specific labour markets, community needs, challenges in Canada, or in your post-secondary institution's region.** 250 words

**What are the short-term outcomes or benefits for students, community / industry partners, work-integrated learning practitioners and instructors, and / or the PSI? What longer-term changes or impacts could occur as a result of this project?** 250 words

**How will feedback from students and industry / community partners be collected and used to inform future iterations of the project** 250 words

# Contact Details

## Post-Secondary Eligibility

**Only Canadian post-secondary institutions with degree / diploma granting status included in the the Government of Canada's list of designated educational institutions are eligible to apply**

**Post-Secondary Institution:**

**Post-Secondary Institution Legal Name** (if different): (optional)

**Province or territory:**

▼

Alberta

British Columbia

Manitoba

New Brunswick

Newfoundland and Labrador

Northwest Territories

Nova Scotia

Nunavut

Ontario

Prince Edward Island

...

**Faculty / Unit / Department:**

**Does your institution have a centralized WIL / EL / EE office or other resources to support WIL development?**

Yes

No

**Select the size of your institution based on student population:**

Over 10,000

5,000-9,999

2,000-4,999

Under 1,999

**Project Lead**

The project lead must be an employee of the institution.

**First Name**

**Last Name**

**Title**

**Email address:** (must be an email address from the institution).

**Phone number**

**Phone Extension** (optional)

**Public-facing email address:** In the spirit of collaboration and sharing knowledge across the WIL sector, should my application be successful, my email address may be attached to my project description. I give consent to sharing my email address:

Yes

No

## Finance Contact

Providing a designated finance contact is optional but strongly recommended. This individual should have access to the institution's financial system and be able to respond to questions about project expenditures during interim and final reviews. Identifying a finance contact at the outset helps ensure proper financial setup, smoother reporting, and efficient communication, including in the event of an audit.

**First Name** (optional)

**Last Name** (optional)

**Title** (optional)

**Email** (optional)

**Phone Number** (optional)

**Phone Extension** (optional)

## Additional Project Contact

This person could be an institutional WIL / EL / EE Director or Primary Contact Person. This contact will receive all communication sent to the Project Lead.

**First Name:** (optional)

**Last Name** (optional)

**Title** (optional)

**Email Address** (optional)

## Binding Authority

We require the name and contact information for your institution's **BINDING AUTHORITY** that will be signing your contract, should your application be successful. This person has the authority to bind your institution to a contract – usually the Provost, Legal Council, etc..

A second binding authority can be included below if it is required by your institution.

(**NOTE:** if you are unsure who this person is, we ask that you confirm internally **before** submitting your application)

**Binding Authority Full Name:**

**Binding Authority Title:**

**Binding Authority Email:**

**Second Binding Authority Full Name** (only if required): (optional)

**Second Binding Authority title:** (optional)

**Second Binding Authority email:** (optional)

# Attestation

- **Canadian Post-Secondary Institution:** The applicant is a Canadian, degree / diploma granting post-secondary institution included in the [Government of Canada's List of designated educational institutions](#).
- **Eligible Students:** The applicant confirms that only eligible students will participate in the project. International students with student visas or work visas are not eligible to receive iHUB funding;
- **Federal Funding Sources:** iHub funding will not be combined with any other federal funding source;
- **Unit Head Approval:** The Head of the unit (e.g., Head of academic department; director of WIL at the institution or other) has been consulted on the project, is aware of potential resource commitments, and supports the project\*;
- **Confirmed Binding Authority:** Should your project be successful, the binding authority for your PSI will need to sign a formal contract before funds can be issued. This person has the authority to bind your institution to a contract – usually the Provost, Legal Council, etc.. If you are unsure who this person is, please confirm internally before submitting your application.
- **COVID-19 Safety:** Confirm that the safety of students, community partners, and other stakeholders will be ensured by following government regulations and public health guidelines to be followed at all times during the WIL experience(s), including adapting if government regulations change;
- **Canadian Industry and Community Partners:** Confirm that the WIL experience will take place with an eligible Canadian host / industry / community partner organization.
- **Evaluation and Publication of Project Outcome:** Agreement to participate fully in any evaluation process regarding the initiative (for example, interview, survey) and publication of the results of the programs funded; could also involve showcasing of project through CEWIL Canada's Resource Hub, etc.;
- **Records of Expenditures:** Funded projects will require successful applicants to maintain appropriate records of expenditures (e.g., project costs, purchases, records of salaries, expenses, etc.);
- **Report on Project:** Agreement to report on all areas required by the project (e.g., GST number, student information, self-disclosure of under-represented students, host organization information, disclosure of paid / unpaid and outcomes).

I confirm all of the above statements to be true.

## Application Checklist

**The checklist below must be completed before your application is submitted:**

- I am eligible to apply: Post-secondary institutions with degree or diploma granting status and included in the Government of Canada's list of designated educational institutions are eligible to submit proposals for funding. Industry or community partners cannot submit the application, it must be submitted by the post-secondary institution.
- Only eligible students will participate in the project. International students with student visas or work visas are not eligible to receive iHUB funding.
- This proposed project is part of the curriculum; that is, part of an academic or non-academic course as a part of a student's degree program
- This proposed project fits the definition of one or more of the types of work-integrated learning as defined on the CEWIL Canada website\*
- This proposed project includes a direct benefit and material benefit to student participants, be it through a stipend, honorarium, or other form of clear and substantial benefit of a minimum of \$200 and maximum of \$2,000.

- This proposed project involves an eligible Canadian host / industry / community partner organization who will commit to making an in-kind or direct contribution valued at 20% of the funds requested. If the partnership is with an international community or industry partner, the partner has a Canadian office.
- The WIL experiences will take place in Canada
- The submitted budget includes detailed information and breakdowns about each cost. It also includes detailed information on how the 20% partner contributions were calculated
- The amounts submitted in the budget are the same as those submitted in the application
- All eligible students and partner organizations will complete required documentation at the end of the project